



HOW TO UPLOAD ARTICLE INTO UNIMAS INSTITUTIONAL REPOSITORY

STEP 1

- Log on to www.library.unimas.my
- Click on UNIMAS IR link



STEP 2

- Click 'Login' to log in to the Institutional Repository (IR) platform



STEP 3

- Enter your ID & Password in the box provided using single ID



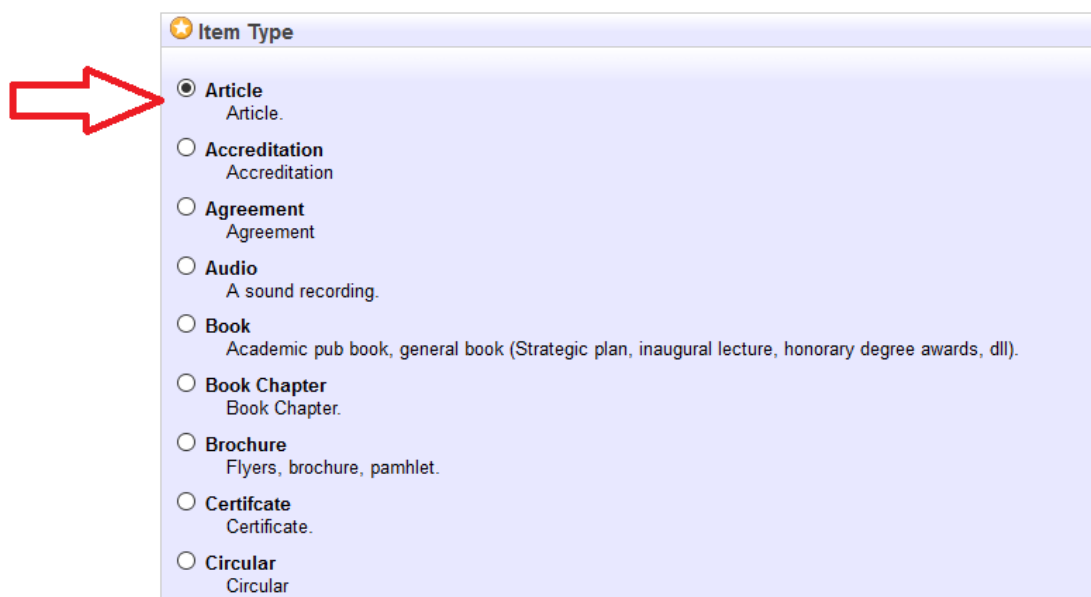
STEP 4

- Click on 'New Item' button to upload the thesis



STEP 5

- For 'Item Type' select Article and click next button



STEP 6

- Choose file to upload document and click Next Button

Project/Thesis Declaration

I declare this Project/Thesis is classified as (please choose):

CONFIDENTIAL (Contains confidential information under the Official Secret Act 1972)*

OPEN ACCESS

RESTRICTED (Contains restricted information as specified by the organisation where research was done)*

NOT APPLICABLE (for different types of document)

Add a new document

To upload a document to this repository, click the Browse button below to select the file and the Upload button to upload it to the archive.

File From URL You Tube Google Docs

Browse... No file selected.

< Previous Save and Return Cancel Next >

STEP 7

- Enter the information related to the material into the metadata element fields then press 'Next' Button to proceed

< Previous Save and Return Cancel Next >

Title

Abstract

Creators

	Family Name	Given Name / Initials	Email
1.			
2.			
3.			
4.			

More input rows

Corporate Creators

1.	
2.	
3.	

More input rows

Divisions

Academic Faculties, Institutes and Centres: Centre for Academic Information Services
Academic Faculties, Institutes and Centres: Centre for Applied Learning & Multimedia
Academic Faculties, Institutes and Centres: Centre for Graduate Studies
Academic Faculties, Institutes and Centres: Centre for ICT Services
Academic Faculties, Institutes and Centres: Centre for Language Studies
Academic Faculties, Institutes and Centres: Centre for Pre-University Studies
Academic Faculties, Institutes and Centres: Centre for Technology Transfer and Consultancy
Academic Faculties, Institutes and Centres: Corporate Planning and Communications Division (Chancellory)
Academic Faculties, Institutes and Centres: Faculty of Applied and Creative Arts
Academic Faculties, Institutes and Centres: Faculty of Cognitive Science and Human Development

★ Publication Details

★ Refereed: Yes, this version has been refereed. No, this version has not been refereed. ?

★ Status: Published In Press Submitted Unpublished ?

★ Journal or Publication Title: ?

ISSN: ?

Publisher: ?

Official URL: ?

Volume: ?

Number: ?

Page Range: to ?

Date: Year: Month: Day: ?

Date Type: UNSPECIFIED Publication Submission Completion ?

Related URLs:

Funders ?

1.

Projects ?

1.

Contact Email Address ?

References

Uncontrolled Keywords ?

Additional Information

Comments and Suggestions

STEP 8

- Select the appropriate subjects related. Subject selected may be more than one and click 'Next' to proceed

Subjects

Search for subject:

- + A General Works
- + B Philosophy, Psychology, Religion
- + C Auxiliary Sciences of History
- + D History: General and Old World
- + E History: America
- + F History: United States, Canada, Latin America
- + G Geography, Anthropology, Recreation
- + H Social Sciences
- + J Political Science
- + K Law
- + L Education
- + M Music and Books on Music
- + N Fine Arts
- + P Language and Literature
- + Q Science
- + R Medicine
- + S Agriculture
- + T Technology
- + U Military Science
- + V Naval Science
- + Z Bibliography, Library Science, Information Resources

< Previous

STEP 9

- Finally, click on 'Deposit Item Now' to deposit item into UNIMAS IR



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